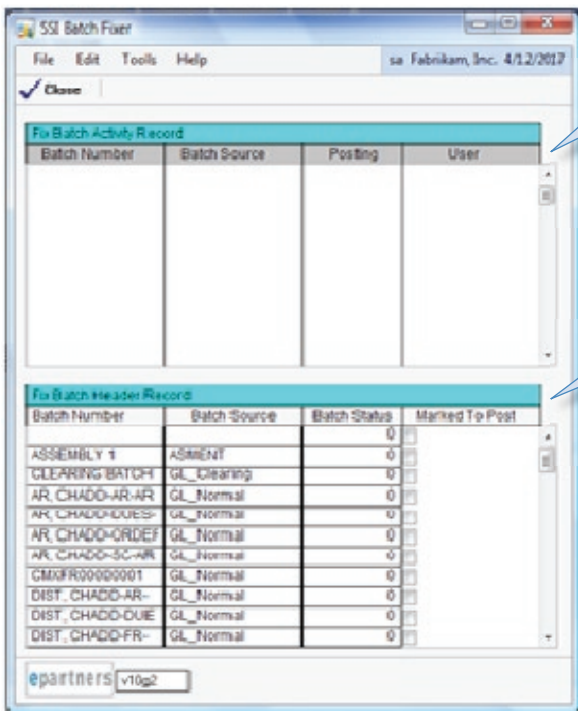




BATCH FIXER UTILITY

Core Financials

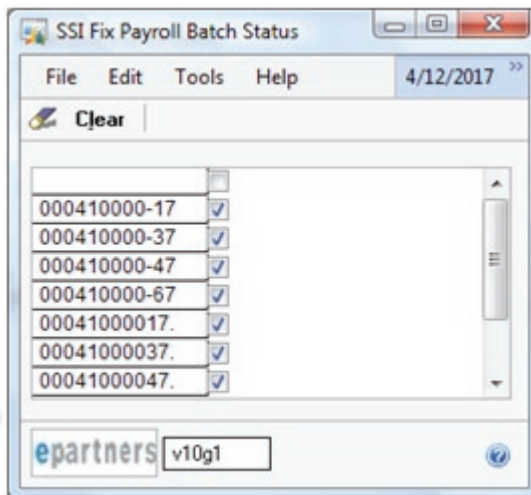
Occasionally users encounter “stuck” batches that occur when batch processing is abnormally interrupted and the activity record becomes stuck in the system. *Signature Series BATCH “FIXER” UTILITY* provides a simple means to free the stuck batch to allow further processing in the system and handles standard and payroll batches.



Fix Batch Activity Record
The top section is used to clear batches if an activity record exists and the user cannot access the batch.

Fix Batch Header Record
The bottom section is used if the batch is marked with a posting status.

The **SSI Fix Payroll Batch** window is used for all batch types except for payroll. Payroll uses a different file to store batch information. To change the status of a payroll batch stuck in posting, click the check mark in the window, which will uncheck it, and close the window. The payroll batch may now be edited.



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